Naval Facilities Engineering Command
THE NAVY'S FACILITIES MACHINE
Managing the Facilities Business Worldwide

NAVFAC Chief Information Officer

NAVFAC Electronic Document Management System Implementation

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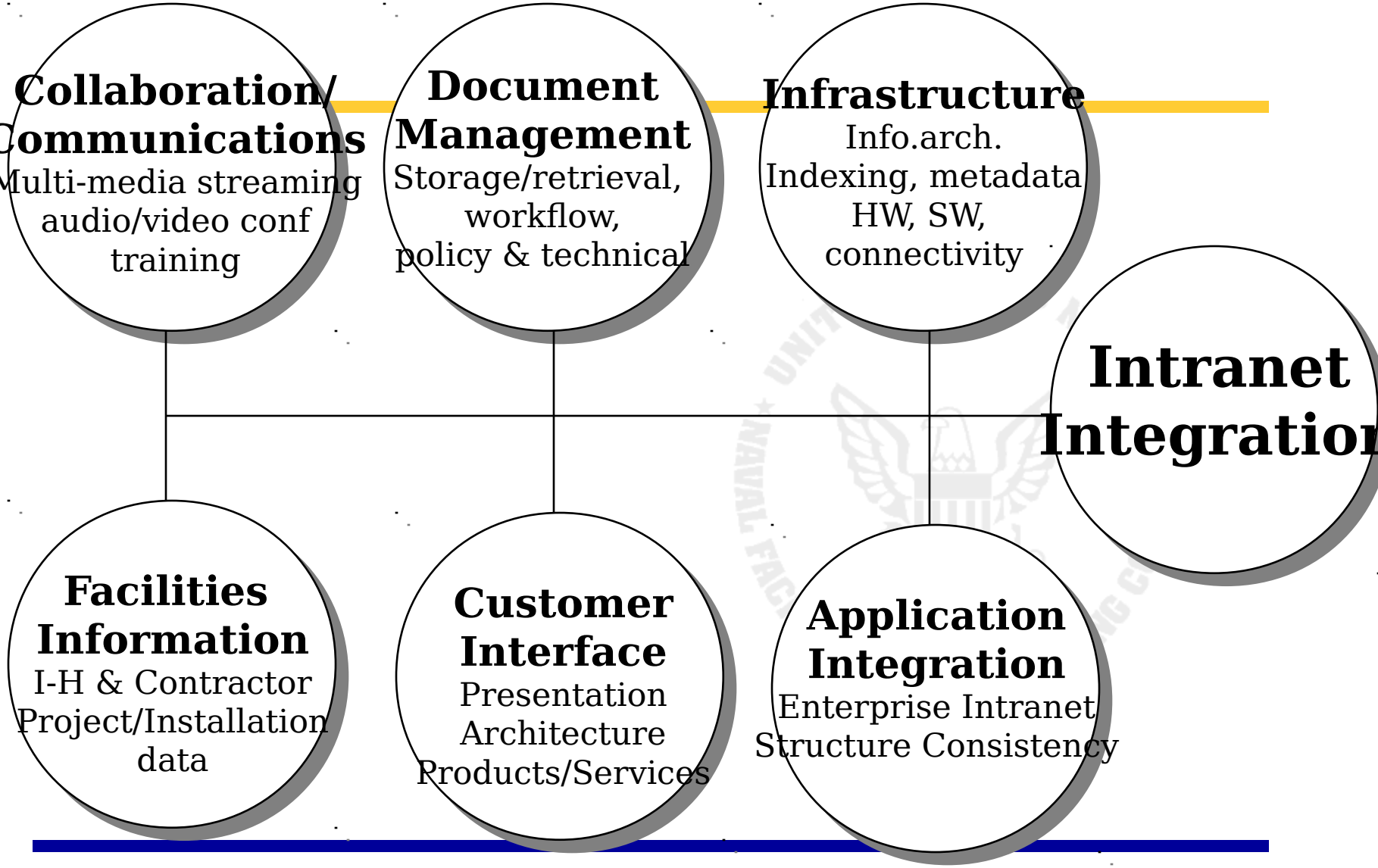
EDMS potential is ubiquitous

- Examples of application functions/areas
  - Correspondence
  - Environmental, Records of Decision, HazMat, MSDS
  - Family Housing
  - Project Management
  - Contracts
  - Engineering drawings
  - Equipment operations manuals
  - Counsel
  - Planning studies
  - Etc., etc.

Vanguard Sub Groups



Background

- Vanguard (Intranet) Document Management Subgroup tasking
- Research, recommend COTS EDMS software
  - Using Oracle RDBMS
  - Web-based
    ("Business through the Browser")
  - Workflow as well as storage/retrieval

43 EDMS criteria
[incorporated DON CIO ITSG EDMS guidance]

- Categories - EDMS and RMA
  - Architecture
  - Capture & Storage
  - Retrieval
  - Workflow
  - Administration
  - Application Programming Interface
  - Annotation
  - Document Filing
  - End-User Services (Classification, Reservation/Checkout, File Plan, Records Schedules)

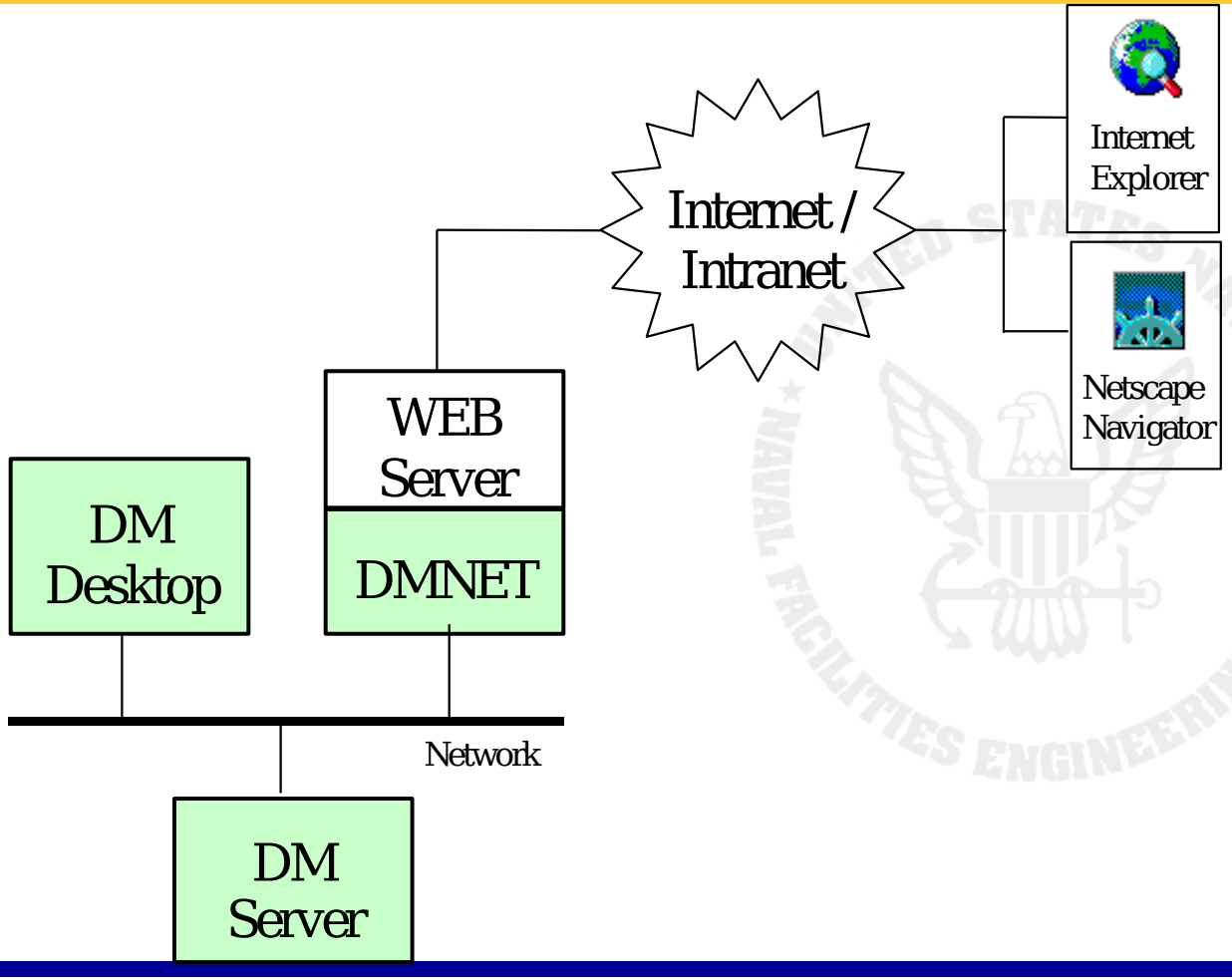
Doc Mgmt Sub-group Recommendations

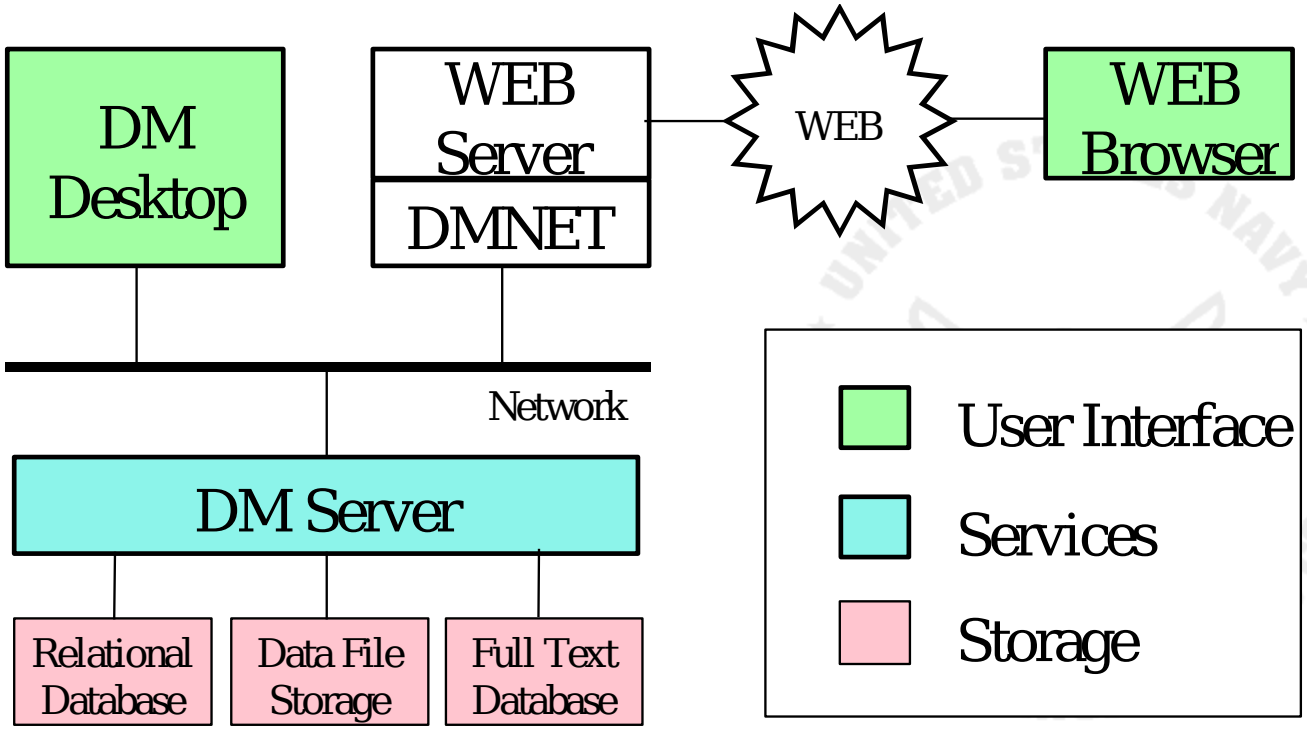
- Multiple EDMS/RMA packages examined
- For top-rated packages:
  - Pricing
  - Contract sources
  - References
  - Packaging
- NAVFAC CIO designated Cimage with Oracle Workflow for enterprise architecture

CIO decision announcement

- Cimage selected for pilot “proof of concept”
- CIO sponsoring LANTDIV & SOUTHDIV pilots
- EDMS is LCM Special Interest item for CIO IT approval
- Enterprise standard solutions: indexing, metadata, tech. Infrastructure
- CIO guidance
  - enterprise index
  - corporate configuration management
    - roll out enterprise applications from CDA

Basic DM architecture




DM Desktop
WEB Server
DMNET
WEB
WEB Browser
Network
DM Server
Relational Database
Data File Storage
Full Text Database
User Interface
Services
Storage

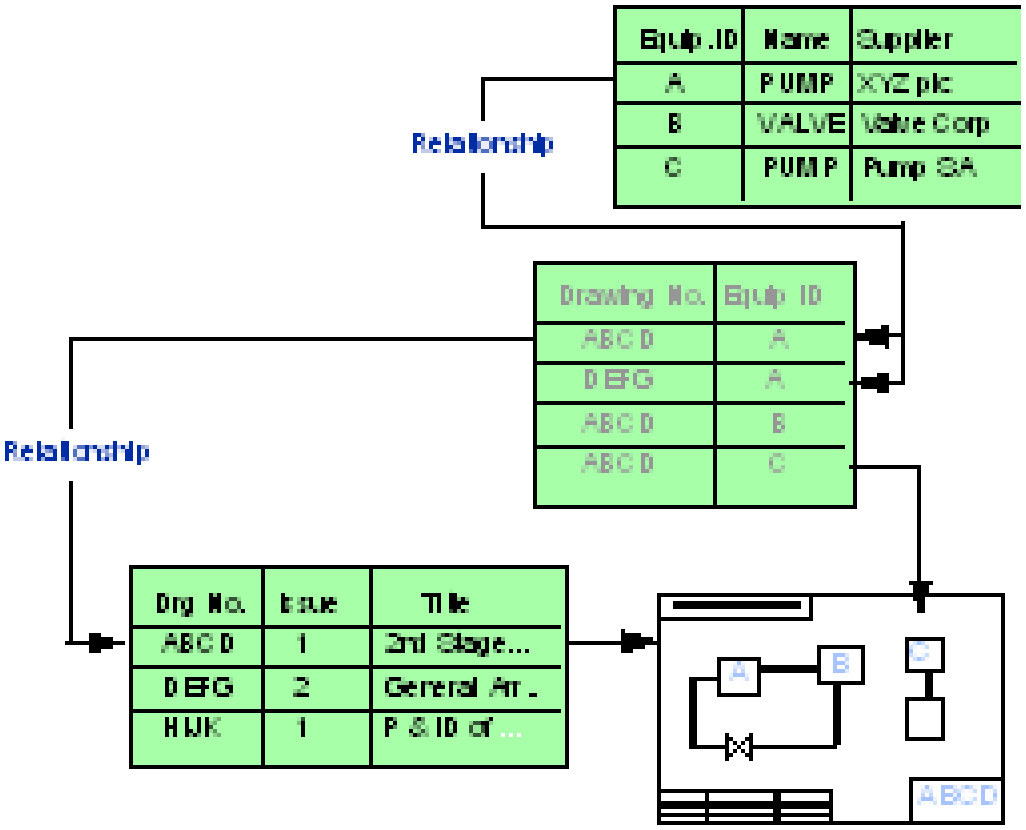
Server SW components

- Document Manager Server, with Markup Manager & Document Linking
- Remote Database Manager
- Document Manager Import
- Full Text Retrieval Server
- Output Server
- Small Format Output Server
- File Conversion Server
- Batch Callable Interface
- DM-Net
- Application Builder
- System Administration Tool
- DM API Toolkit Libraries, Includes License for DM AutoCAD, DM Microstation and DM for Office suite

Client components

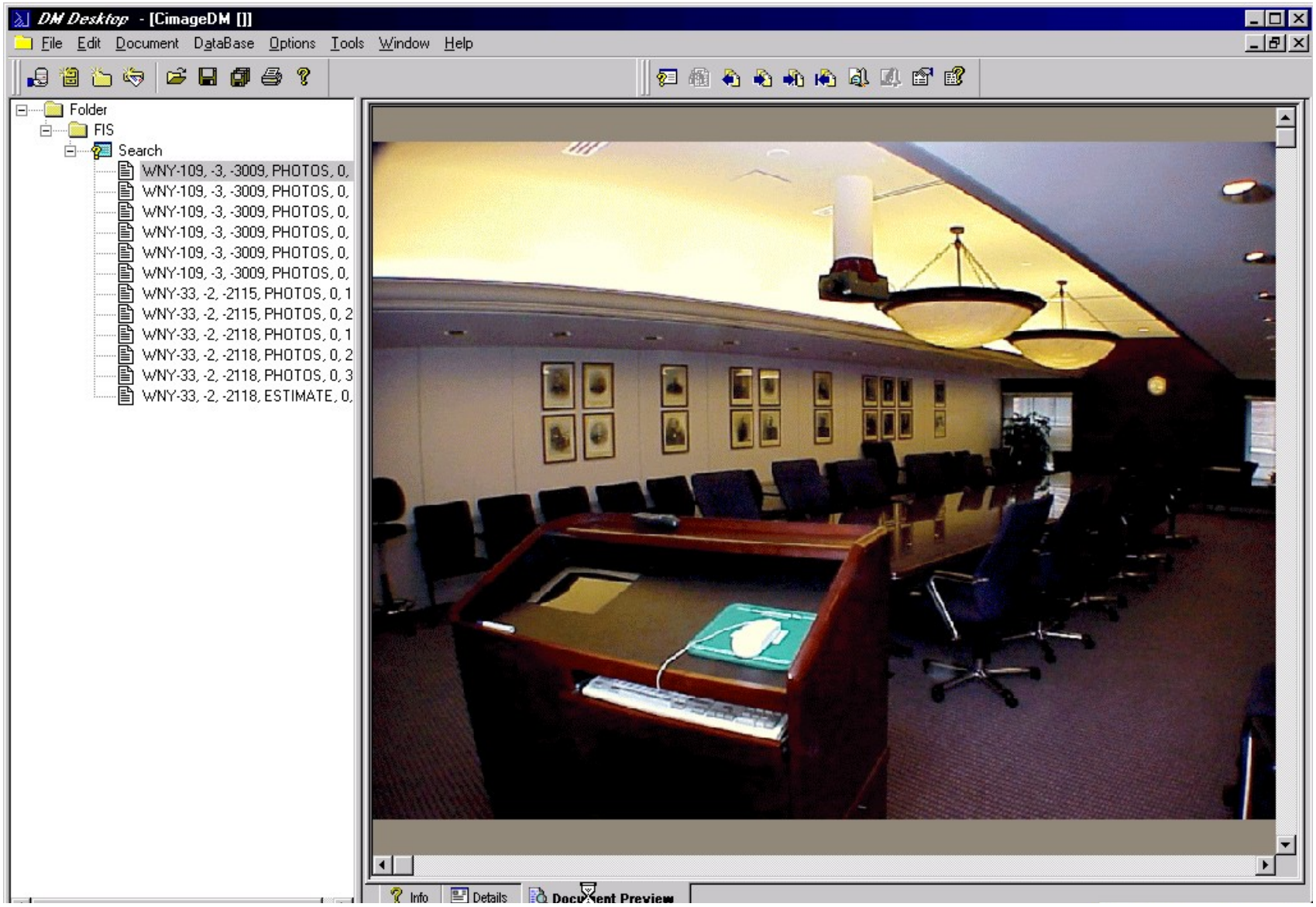
- Client 32 bit Desktop with ImageMaster
- ImageMaster View/Markup
- ImageMaster Edit
- Full Text Retrieval Access
- CAD View for ImageMaster
- DM-Net Access
- DM for AutoCAD
- DM for MicroStation
- DM for MS Office (Word)

Application Configuration
Indexing, Foldering, Security, CI/CO, FTR, Retention, etc.



CADD/GIS

- EDMS capture/storage/retrieval/management of spatial data documents
- Access to documents in EDMS via spatial data applications


DM Desktop - [CimageDM []]
File Edit Document DataBase Options Tools Window Help
Folder
FIS
Search
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Info
Details
Document Preview

NAVFAC EDMS Projects

- EDMS Pilot
  - SOUTHDIV/LANTDIV/NITC
  - Enterprise Real Estate & Contracts Applications
  - Systems interoperability studies
- Web EDMS for Construction Management Support Demonstration
- PWC Pearl Environmental Lab EDMS
- Navy Rate Intervention Group EDMS
- Oracle Projects PM Implementation
- EDMS/Business (Quality) Management System Interoperability (Cimage/QualTrax)

EDMS Pilot

- Operational EDMS applications
  - LANTDIV - Real Estate documents, with workflow, full text retrieval
    - 1.2 M pgs backfile conversion
  - SOUTHDIV - Contracts and contract-related documents
    - 10 M pgs backfile conversion
- Testing/prototype/interfaces
  - Ex.: Leases in RE EDMS system to FIS, Inc. FIS/FM CAFM lease management module

Functional application area approach

- Enterprise functional team for enterprise applications (no “local” applications)
- Implementation methodology templates
  - Functional Requirements, Procedural Requirements, and Site Readiness Assessments
  - Application Specification (w Data Admin/Resource Mgmt for indexing data elements, lookup tables, etc.), Build, Installation
  - Test, Acceptance, Operational Prototype, Assessment
  - Support, Configuration Mgmt, Evolution

Enterprise “Master Index”

- One place to find all documents enterprise-wide
- Operated at NITC, Port Hueneme, CA
- Implemented using
  - Index table replication from distributed applicatiojns/sites (using Oracle Advanced Replication Manager)
  - Naming conventions, RECNO allocations
  - Index server FIFO cache

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